



Minutes of the Executive Council held at 11.00 A.m on 12.12.2013 in the Chamber of Principal Secretary LSGD, Secretariat, Thiruvananthapuram.

Present:-

1. Sri. James Varghese, IAS : Chairman
Principal Secretary, LSGD.
2. Dr. P.P.Balan : Member
Director, KILA.
3. Sri. E. Devadasan, IAS : Member
Director of Urban Affairs
4. Sri. E.K. Prakasan : Member
Special Secretary
Finance Department.
(Representative of the Secretary)
5. Sri. C.N. Babu : Member
Joint Director of Panchayats
(Representative of the Director)
6. Sri. K.P. Chandra Mohan : Member
Additional Secretary
Finance Department.
(Representative of the Secretary)

Item No.1

Confirmation of the minutes of the meeting of the Executive Council held on 10.9.2013

The minutes of the meeting of the Executive Council held on 10.09.2013 were confirmed.

Item No.2

Action taken report on the decisions of the meeting held on 10.9.2013.

Executive Council discussed in detail the explanation furnished by the Director with regard to the furnishing of South Asia School of Local Governance. Executive

Council approved and ratified the purchase of kitchen utensils etc. done by the Director in view of urgency.

Item No. 3

Budget Estimate for the year 2014-15

Executive Council approved the Budget Estimate for the year 2014-15 and recommended to place the same before the General Council for approval.

Item No.4

KILA Employees' Self Financing Pension Rules- Revised Draft

Executive Council considered and approved the revised KILA Employees Self Financing Pension Rules.

Item No.5

Implementation of Group Provident Fund Scheme to the employees of KILA

Executive Council considered the proposal for implementation of Group Provident Fund Scheme to the employees of KILA and directed frame the draft rules for the scheme and to place the same before the next meeting of the Executive Council.'

Item No.6

Procurement of Additional Land

Executive Council discussed the matter in detail and felt the necessity of more land for construction of buildings and facilities in view of KILA being enhanced to the status of Deemed University. As there is no other unoccupied land adjacent to the campus, it was decided to acquire the available land of about 10.5 acres for KILA which will also make available direct access to the main road. Executive Council also decided to explore the possibility of getting financial assistance from the Revenue Department which is having fund for land acquisition activities.

Item No.7**Scheme for the Compassionate Employment of the dependents of KILA employees who die in harness**

Executive Council approved the proposal for introduction of the scheme for Compassionate Employment of Dependents of KILA. It was also directed to place the existing claims for die in harness before the next meeting of Executive Council after observing all the formalities contained in the Rules prevalent in Government in this regard.

Item No.8**Gratuity Scheme of the employees of KILA-enhancement of DCRG limit**

Executive Council examined the proposal in detail and directed to assess the financial liability and source of fund for enhancing the ceiling of DCRG of KILA employees and to place the matter in the next meeting of the Executive Council.

Item No.9**Wireless Internet Facility to the SAS, Guest House-II and Auditorium**

Executive Council decided to provide Internet facility to the SAS, Guest House- II and Auditorium. The Director, KILA was authorized to take suitable action, provided the proposal is evaluated by a Committee of Experts from National Informatic Centre (NIC), Thrissur, Information Kerala Mission (IKM) and Director, KILA.

Item No.10**Creation of a new Website for KILA**

Executive Council constituted a committee of experts from National Informatics Centre (NIC), Information Kerala Mission (IKM), Director KILA to evaluate the proposal for re-launching of KILA website. The Director was authorized to take appropriate decision based the recommendation of the committee.

Item No.11**Construction of Store Room Building – Revised Estimate**

Executive Council accorded administrative sanction for the revised estimate of Rs. 50,37,057/- for the construction of store room building.

Item No.12**Standing Counsel of KILA for defending cases before the Hon. High Court of Kerala**

Executive Council approved the proposal for appointing Adv. V.A. Muhammed as the Standing Counsel of KILA for defending all cases before the Hon. High Court of Kerala. It was also directed to place the matter in the next meeting of the Executive Council, if a permanent fee is demanded by the Standing Counsel.

Item No.13**Fencing of Star Garden at KILA**

Executive Council approved the proposal and accorded administrative sanction for fencing of Star Garden of KILA.

Additional Agenda**Item No.1****Disposal of damaged Electrical /Electronic equipments**

Executive Council approved the proposal for disposal of damaged and unserviceable electrical and electronic equipments and authorized the Director to dispose of the items as per norms.

Item No.2**Modernization of the Passenger Lift of Guest House No. II**

Executive Council examined the matter in detail and found that spending Rs.8,61,027/- for upgrading latest technology to a 20 years old Lift was not viable and economical. Instead it was directed to place a proposal for purchase of a new lift of latest technology along with cost benefit analysis report in the next meeting of the Executive Council.

Item No.3**Construction of an ATM Counter at KILA**

Executive Council approved the proposal to set up an ATM counter at KILA. Executive Council directed to approach other banks such as State Bank of India,

Indian Bank whether they can open their ATM Centre at KILA and authorized the Director to accept the bank which offers higher rent.

The meeting concluded at 12.10 p.m.



James Varghese
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